

城市學校  
財團法人

# 臺北城市科技大學

*Taipei City University of Science and Technology*

## 2024 年秋季班單獨招收

## 外國學生招生簡章

*International Student Application for Admission to the  
Fall Semester, 2024*



臺北城市科技大學



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經本校 113 年 01 月 23 日 112 學年度第 7 次招生委員會通過

# 2024 年秋季班單獨招收外國學生申請入學 重要日程表 Application Deadline

項目/Events	日期/Date
截止日期 Application Deadline	before July 14, 2024
申請表件審查 Review	July 15, 2024~July 26, 2024
審查結果通知 Results Notification	August 05, 2024
註冊入學 Registration	Early September, 2024

※完整申請相關表件電子檔案需於 2024 年 7 月 14 前寄達本校

All required documents must be submitted before July 14, 2024

- 一、依據教育部 101 年 4 月 3 日教育部臺文(二)字第 1010058150 號函核定之「城市學校財團法人臺北城市科技大學外國學生就學辦法」辦理。
  - 二、本表日程如有變更，以相關通知為準。
  - 三、以上各項目辦理地點，均為【臺北城市科技大學】。(校址：112 臺北市北投區學園路 2 號。)
  - 四、考生報名資料及成績，僅作為本委員會招生試務作業及學校辦理新生入學資料建置使用，其餘均依照「個人資料保護法」相關規定處理。
  - 五、諮詢處室：國際事務處  
聯繫電話：02-28927154 分機 5906、5907  
電子郵件：q5900@tpcu.edu.tw
1. Follow the "Taipei City University of Science and Technology regulations for International Students' program" ratified by the Ministry of Education ( No.1010058150) on April 3rd , 2012.
  2. Any amendment regarding the fall enrollment for 2024 will be announced.
  3. All of the events above are transacted at TPCU (Address: No. 2, Xueyuan Rd., Beitou, 112 Taipei, Taiwan, R.O.C.)
  4. Please refer to the attached appendix for the traffic map and plain drawing of TPCU.
  5. Further information will be announced on the following website:  
<https://ieec.tpcu.edu.tw/bin/home.php?Lang=zh-tw>

## 目 錄 / CONTENTS

壹、申請資格 Application Qualification.....	1
貳、招生系所一覽表 Academic Programs.....	4
參、申請日期及方式 Application Deadlines and the way of applying.....	5
肆、甄審方式 Review and evaluation process.....	5
伍、學年度及修業年限 Academic Year and Program Duration.....	6
陸、申請應繳交資料 Required Application Documents .....	6
柒、申請流程 Application Process .....	9
捌、錄取公告 Announcing the Application Results.....	9
玖、報到及註冊入學 Enrollment and Registration .....	9
拾、學雜費收費標準 Tuition and Fees.....	10
拾壹、其他費用 Other fees.....	10
拾貳、注意事項 Notice .....	11
拾參、本校平面圖與交通路線圖 TPCU Traffic Map .....	13
臺北城市科技大學外國學生報名繳交資料檢核表 .....	15
Application Checklist .....	16
附件一 臺北城市科技大學外國學生入學申請表 Appendix 1: Application Form for International Students.....	17
附件二 外國學生入學申請切結書 Appendix 2: Declaration for International Students .....	19
附件三 外國學生入學財力保證書 Appendix 3: Financial Certificate for International Students .....	20
附件四 外國學生入學文件審查授權書 Appendix 4: Authorization of Reviewing Application Documents for International Students.....	21
附件五 外國學生申請人在臺就學檢核表及切結書 Appendix 5: Studying in Taiwan Checklist and Declaration for International Student.....	22
附件六 推薦信 Appendix 6: Recommendation Letter .....	24
附件七 法定監護人委託書 Appendix 7: Authorization from the Guardian.....	26
附件八 在臺監護人同意書 Appendix 8: Agreement from the guardian in Taiwan .....	27
附件九 文件驗證切結書 Appendix 9: Affidavit (of admissions documents to be verified) ....	28



# 城市學校財團法人臺北城市科技大學

## 2024 年秋季班外國學生申請入學招生簡章

### Taipei City University of Science and Technology

### International Student Application for Admission to

### the Fall Semester, 2024

#### 壹、申請資格 Application Qualification

- 一、外國學生須符合教育部所採認之高中、專科、大學或獨立學院畢業者。具高中(職)畢業資格者，得申請入學本校四年制學士學位班；具大學畢業資格者，得申請入學本校碩士學位班。
1. International students should graduate from a senior high school, vocational school, university, or independent college verified by the MOE. Those who have graduated from senior high schools can apply for the four-year bachelor's degree program while those who have graduated from universities can apply for the master's degree program.

- 二、本招生簡章所稱外國學生，指具外國國籍且未曾具有中華民國國籍。具外國國籍且符合下列規定，於申請時並已連續居留海外六年以上者(計算至 2024 年 8 月 1 日止且每年在台停留時間不超過 120 日)，亦得依規定申請入學：
- (一) 申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。
- (二) 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。
- (三) 前二款均未曾以僑生身分在臺就學，且未於申請入學當學年度經海外聯合招生委員會分發。

依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經主管教育行政機關核准，得不受前二項規定之限制。

第二項所定六年、八年，以擬入學當學期起始日期(二月一日或八月一日)為終日計算之。

第二項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

- (一) 就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。
- (二) 就讀本部核准得招收外國學生之各大專校院華語文中心，合計未滿二年。
- (三) 交換學生，其交換期間合計未滿二年。
- (四) 經中央目的事業主管機關許可來臺實習，實習期間合計未滿二年。

具外國國籍並兼具中華民國國籍，且於外國學生來臺就學辦法中華民國一百年二月一日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受第二項規定之限制。

2. An applicant shall be considered an international student if, at the time of application, he/she is a foreign national, has never held a Republic of China (ROC) passport, and does not possess overseas Chinese student status. An applicant of foreign nationality who, pursuant to the following requirements, has continuously resided overseas for no less than six years (up to

August 1, 2024) is also qualified to apply for admission under this regulation.

- (1) Applicants holding both foreign and R.O.C. nationalities but have never established any household registration in Taiwan.
- (2) Applicants holding foreign nationality who once held R.O.C. nationality must have abdicated their R.O.C. nationality for more than 8 years before application. (As determined by the Ministry of Interior up to August 1, 2024)
- (3) Applicants in the preceding subparagraph 1 and subparagraph 2 should have never held overseas Chinese student status, also can not apply to the “University Entrance Committee for Overseas Chinese Students” for admission in the enrollment year

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

- (1) Attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;
- (2) spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas;
- (3) spent a total period of less than two years in Taiwan as an exchange student; or
- (4) spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority;

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

三、若申請者符合以下任一條件，則**不適用**外國學生申請入學：

- (一)申請者曾以僑生身分在中華民國申請或就讀。
- (二)申請者曾在中華民國以外國學生身分申請並完成高中學校學程，欲繼續在中華民國就讀大學。
- (三)申請者曾被學校以操行、學業成績不及格或因犯刑事案件經判刑確定致遭退學者。
- (四)申請者具有香港或澳門或中華人民共和國國籍。
- (五)申請者具有中華民國國籍(根據國籍法第二條之解釋)。
- (六)申請者曾具有中華民國國籍，且至本校開學日止，尚未經內政部許可放棄達八年以上(所定八年之計算，以內政部許可喪失國籍之日起算至就讀本校開學日期為準)。

註：【國籍法第二條】規定：

有下列各款情形之一者，屬中華民國國籍：

1. 出生時父或母為中華民國國民。
2. 出生於父或母死亡後，其父或母死亡時為中華民國國民。
3. 出生於中華民國領域內，父母均無可考，或均無國籍者。
4. 歸化者。

前項第一款及第二款之規定，於本法修正公布時之未成年人，亦適用之。如違反以上任一條件，經查證屬實者，撤銷其入學資格、開除學籍或撤銷其本校畢業資格，且不發給任何學歷證明。

3. Applicants who fit into any one of the following conditions do not qualify and may **not** apply as international students.

- (1) Who have applied or studied in Taiwan as an overseas Chinese status.
- (2) Who have applied and completed high school curriculum as international students in Taiwan.
- (3) Who have been dropped by a Taiwanese university.
- (4) Who are citizens of Hong Kong, Macau, or People's Republic of China nationals.
- (5) Who are ROC nationals (according to the explanation of Article 2 of the Nationality Act)
- (6) Who have the nationality of the Republic of China once and whose ROC nationality has not been revoked by the ROC Ministry of Interior within the past 8 years (the calculation of eight years starts from the date of denationalized, approved by the MOI to the date that the semester starts)

Notes:

According to Article 2 of the Nationality Act of the Republic of China, a person who meets any one of the following requirements has been considered the nationality of the Republic of China

1. One of the applicant's parents was a national of the Republic of China when he/she was born.
2. The applicant was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.
3. The applicant was born in the territory of the Republic of China, whose parents can't be ascertained or both were stateless persons.
4. The applicant has undergone the nationalization process.

Subparagraph 1 and subparagraph 2 above shall also apply to the persons who were minors at the time of the revision and promulgation of this Act.

If any subparagraph above is violated and has been verified to be true, the applicator's qualification is cancelled, student status is expelled, or graduation qualification is cancelled and no educational certification will be issued.

## 貳、招生系所一覽表 Academic Programs

招生系所 Programs	碩士班 Master	學士班 College	五專部 Junior College
<b>工程學院 College of Engineering</b>			
機械工程系 Department of Mechanical Engineering	●	●	
電機工程系 Department of Electrical Engineering		●	●
資訊工程系 Department of Computer Science and Information Engineering		●	●
電腦與通訊工程系 Department of Computer and Communication Engineering		●	
<b>商管學院 College of Business and Management</b>			
企業管理系 Department of Business Administration	●	●	
應用外語系 Department of Applied Foreign Languages		●	●
行銷與流通管理系 Department of Marketing and Logistics Management		●	
數位多媒體設計系 Department of Digital Multimedia Design		●	
<b>民生學院 College of Human Ecology</b>			
休閒事業系 Department of Leisure and Recreation Management	●	●	
餐飲事業系 Department of Food and Beverage Management		●	●
觀光事業系 Department of Tourism and Hospitality		●	
時尚造型事業系 Department of Fashion Styling		●	
旅館事業管理學士學位學程 Degree Program of Hotel Management		●	
烘焙創意與經營管理學士學位學程 Degree Program of Baking Innovation and Management		●	
流行音樂事業系 Department of Pop Music		●	
演藝事業系 Department of Performing Arts Industries		●	

## 參、申請日期及方式 Application Deadlines and the way of applying

一、申請日期：2024年7月14日前（請參照日程表）。

1. Application Deadline: Before July 14, 2024.

二、申請方式：

1. 電子郵件報名：申請文件請列印並掃描寄至：

臺北城市科技大學 國際事務處  
聯絡電話:+886-2-2892-7154 分機5906、5907  
Email: q5900@tpcu.edu.tw

1. How to apply : Applying by e-mail

Please print and scan the application documents to:

Attn:  
Office of International Affairs  
Taipei City University of Science and Technology.  
[TEL:+886-2-2892-7154 ext. 5906、5907](tel:+886-2-2892-7154)  
Email: q5900@tpcu.edu.tw

2. 現場送件 Applying in Person:

申請人可以親自申請或委託他人提交報名文件。

Applicants may apply in person or have a third party to submit the application form.

三、申請費用規定 Application Fee

免收申請費 None

## 肆、甄審方式 Review and evaluation process

一、甄審項目：書面審查（100%）。

1. Review Items: Written review（100%）

二、審查內容：

以書面資料審查為主，包含：入學申請表（含2吋半身彩色證件照）、入學申請切結書、財力證明、入學文件審查授權書、在臺就學檢核表及切結書、在校成績、推薦信、留學計畫、語文能力證明、護照影本或國籍證明文件、最高學歷或同等學力證明文件。如有其他有助審查之資料將酌予加分。

※大學部課程主要以中文授課，申請人至少應具備華語文能力，且足以正式修讀大學所有課程。申請人之語文基礎能力由各系（所）於初審時認定之，必要時得通知申請人接受華語文能力測驗。

※如報名人數未達招生名額，本校得依審查結果決定是否錄取。

2. Review Contents: Written documentations are mainly reviewed such as school transcripts, recommendation letters, study plan, special achievements, professional skills (certificates or learning certifications), prize certifications, or language capability certification, etc.

※Mandarin Chinese is the main language of instruction at TPCU. Applicants should be proficient in Mandarin to be able to keep up with regular college course study officially. Applicants' language capability is reviewed by each department at the first review stage review. If necessary, each department can ask applicants to take the Test of Proficiency- Huayu (TOP).

※If the number of enrollees does not reach the enrollment quota, the school may decide



whether to admit the student or not.

## **伍、學年度及修業年限 Academic Year and Program Duration**

一、學年度：每學年自8月1日至翌年7月31日止，第一學期約9月中旬開學；第二學期約2月中旬開學。

1. Academic Year: Each academic year begins August, 1 and runs through July 31 of the following year. The fall semester starts mid September while the spring semester starts around mid February.

二、修業年限：碩士班2~4年；四年制學士班4~6年。

2. Years of Study: The master's program must be completed within two to four years, the four-year program must be completed within four to six years, and the five-year junior college program must be completed within five to seven years.

## **陸、申請應繳交資料 Required Application Documents**

一、申請文件請依照以下順序擺放。無論錄取與否，申請文件概不退還。

1. Please put the application documents in the following order. All documents are not returned.

二、如經錄取，外國學歷及成績單必須經過申請人原校所在地之中華民國駐外館處(泛指我國駐外使領館、代表處、辦事處或其他經外交部授權機構)驗證。

2. All international students accepted must submit their official diplomats and transcripts verified by Republic of China (Taiwan) embassies (embassies and consulates abroad, representative offices, agencies, or other authorized organizations by the Ministry of Foreign Affairs) where applicants' schools are located.

三、申請人應繳交下列資料表件及費用，如因繳交資料不符合規定而影響審查結果，由申請生自行負責。

3. Applicants should hand in the following application documents and fees. Incomplete or illegible documentations are the applicant's responsibility and will result in a rejected application.

項次	繳交資料項目
1	外國學生入學申請表(如附件一)
2	申請人最近 3 個月內 2 吋半身彩色證件照(請附上證件照電子檔)
3	外國學生入學申請切結書(如附件二)
4	具足夠在臺就學之財力證明：由金融機構提出。附上財力保證書(如附件三)，敘明與申請者之關係並保證負擔申請者在臺留學所有費用。
5	入學文件審查授權書(如附件四)
6	外國學生申請人在臺就學檢核表及切結書(如附件五)
7	推薦信(如附件六)、留學計畫書、招生簡章規定之其他應繳文件、或其他有助審查之資料(申請者可自行斟酌附上任何有利申請之參考文件)。
8	申請人護照影本或國籍證明文件。
9	語言能力證明 母語非華語之申請者需繳交華語文能力測驗(TOCFL) A2 (含)級以上同等證明。(華語文能力測驗相關資訊可逕至國家華語測驗推動工作委員會網站 <a href="https://tocfl.edu.tw/">https://tocfl.edu.tw/</a> 查詢)
10	經中華民國駐外使領館、代表處、辦事處或其他經外交部授權機構(以下簡稱駐外館處)、行政院設立或指定之機構或委託之民間團體驗證之 <u>外國學校最高學歷或同等學力證明文件及成績單</u> (中、英文以外之語文，應附中文或英文譯本)， <u>馬來西亞籍可由留台聯總各分會驗證</u> ，(中五畢業者需檢附馬來西亞教育文憑)。
11	在臺監護人資格證明文件(外國學生已成年18歲者，免予檢附)
12	經駐外機構驗證之在臺監護人委託書(如附件七) (外國學生已成年18歲者，免予檢附)
13	經我國公證人公證之在臺監護人同意書(如附件八) (外國學生已成年18歲者，免予檢附)
14	文件驗證切結書

Order	Documents
1	<b>Application Form for International Students (original, see Appendix 1)</b>
2	2 recent 2 inch colored photos of the applicant (half-length). (Please attach electronic file). Taken within the last three months.
3	<b>Declaration for International Students (see Appendix 2)</b>
4	<b>Financial Certification for International Students (see Appendix 3)</b> An original copy verified by embassies and consulates indicating sufficient funding for studying and living expenses in Taiwan. The document from Malaysia, verified by the branches of the Federation of Alumni Association of Taiwan Universities, Malaysia (FAATUM). The last three months bank saving account certification should be attached. If the saving account doesn't belong to the applicant, a financial guarantee certification should be attached, which explains the relationship to the applicant and guarantees the applicant's study expenses.
5	<b>Authorization of Reviewing Application Documents for International Students (see Appendix 4)</b>
6	<b>Studying in Taiwan Checklist and Declaration for International Student (see Appendix 5)</b>
7	<b>Recommendation Letter (see Appendix 6)</b> A study plan, a recommendation letter, other documents asked for by each department or listed on the Application of Admission for International Students, or other helpful reviewing documents decided by the applicant.
8	<b>Applicants' passport (a copy of it)</b>
9	<b>Language Proficiency</b> Applicants who are not native speakers of Chinese are required to provide a Chinese Proficiency Certificate equivalent to TOCFL A2 or above level. (For more information about TOCFL, please refer to the website at <a href="https://tocfl.edu.tw/">https://tocfl.edu.tw/</a> ).
10	<b>Graduated Applicants:</b> Copy of the highest academic diploma and the transcripts of the highest educational degree (notarized copy translated into English or Chinese is necessary if the original document is not in English or Chinese) authenticated by R.O.C. embassies, representative, consulates, or other Mission authorized by Taiwan Ministry of Foreign Affairs (here and after referred to as Taiwan Overseas Mission). The document from Malaysia, verified by the branches of the Federation of Alumni Association of Taiwan Universities, Malaysia (FAATUM). Graduated from Form 5 need to attach Malaysian Certificate of Education (SPM).
11	<b>Guardian Qualifications in Taiwan</b> (Adult international students are not required to submit the documents)
12	<b>Power of Attorney of the Taiwanese Guardian Verified by a Foreign Agency (see Appendix 7)</b> (Adult international students are not required to submit the document)
13	<b>Taiwanese Guardian's Consent Form to be notarized by a notary in Taiwan (see Appendix 8)</b> (Adult international students are not required to submit the document)
14	<b>Affidavit (of admissions documents to be verified)</b>

## 柒、申請流程 Application Process

- 一、請確定身分是否符合外國學生申請資格。
  1. Confirming whether international students' application identifications are qualified or not.
- 二、請確定欲申請之系所是否開放招收外國學生。
  2. Confirming whether the target program is applicable for international students.
- 三、準備申請所需文件。
  3. Preparing required application documents.
- 四、於截止日前，備齊所有文件，以電子郵件、紙本寄送或親送至本校。
  4. All required application documents must be submitted in person, via email or posted by the deadline.
- 五、由申請之系審查並經招生委員會議決定錄取名單。
  5. Each department reviews the admission list and the final results are decided by the Admission Committee.
- 六、由本校國際事務處發給入學許可證。
  6. TPCU Academic Affairs Office will issue the letter of admission.

## 捌、錄取公告 Announcing the Application Results

- 一、錄取公告日期：2024年08月05日。
  1. Application Results Announcement Date: August 05, 2024.
- 二、錄取公告方式：
  - (一)錄取榜單公告國際事務處網站<https://ieec.tpcu.edu.tw/bin/home.php?Lang=zh-tw>。
  - (二)經本校錄取並收到錄取通知後，錄取生於入境臺灣前，應持錄取通知書於當地辦事處辦理「居留簽證 (RESIDENT VISA)」。
2. Application Results Announcing Method:
  - (1) Application results will be announced by TPCU. Website : <http://www.tpcu.edu.tw>.
  - (2) Once admitted by TPCU, students shall present their admission notice to apply for a “resident visa” at a ROC representative office in their home country.

## 玖、報到及註冊入學 Enrollment and Registration

錄取生應依入學通知書之規定日期到校辦理報到註冊手續，並繳驗護照、學歷證件及成績單(須經駐外館處驗證蓋章)、健康證明書(最近六個月內之健康證明正本) 檢驗後歸還，逾期未報到註冊者，取消入學資格。

Applicants who are announced to register should follow the date mentioned in the letter of admission and be physically at school to run registration process. Passports, graduation documents, transcriptions (verified and sealed by Republic of China (Taiwan) embassies and consulates) and Health Certification (Including an HIV report) should be handed in. If applicants who are announced to register are late for registration, their application qualification will be cancelled.



## 拾、學雜費收費標準 Tuition and Fees

下表為本校2024年學雜費收費標準，提供參考，2024年之學雜費均依教育部規定標準辦理。2024年秋季班應繳學雜費(含電腦實習費、學生平安保險費)將於入學通知時一併寄發。

The following table is a reference of TPCU's 2024 Academic Year Tuition and Fees. All the fees are subject to change without notice.

學院 College	學雜費 Tuition and Fees (含電腦實習、學生平安保險) (including lab fee and student insurance fee)
工程學院 College of Engineering	NTD 52, 176
商管學院 College of Business and Management	NTD 45,543
民生學院 College of Human Ecology	NTD 45,543

※備註：1.外國籍新生未具健保資格者，統一由本校代為辦理醫療保險事宜，請於新生報到時至國際事務處辦理並繳納費用。待符合資格可辦理健保時，即不需要繳交保險費。

2.經錄取者，依上表繳交學雜費。

※P.S.：1. For foreign freshmen (official students only) who do not have health insurance qualifications, they can pay the insurance fee, NT\$3,000 for one semester (Each semester covers six months). Please go to the Office of International Affairs to register and pay the fee when the new student registers.

2. As long as you are notified of registration, please pay tuition and fees according to the students' tuition fee notification.

## 拾壹、其他費用 Other fees

外國學生醫療保險費 International student medical insurance (ISMI)	NT \$500/Month (一個月)
全民健保（連續居住滿六個月後） National Health Insurance (continually stay in Taiwan more than 6 months)	NT \$826/月 (Month) 費率依健保局公告為準 網站: <a href="http://www.nhi.gov.tw/nhi/index.aspx">http://www.nhi.gov.tw/nhi/index.aspx</a> Rate depends on the announcement of Bureau of National Health Insurance, Department of Health, Executive Yuan Website: <a href="http://www.nhi.gov.tw/nhi/index.aspx">http://www.nhi.gov.tw/nhi/index.aspx</a>
住宿費 Dormitory	NT \$9,500 (6-8人雅房) NT 15,000 (4人套房)
生活費 Living Expenses	NT \$ 8,000 ~ 10,000
居留證辦理費用 Alien Resident Certificate Application	NT \$1,000(一年效期)
新生體檢費 Freshman Physical Examination	NT \$ 900
備註 / Remarks：書籍費依照所修習課程與出版商訂價繳交。 The book fees are paid for registered courses according to the prices made by publishers.	

## 拾貳、注意事項 Notice

- 一、同時申請一個以上系所者，僅能選擇其中一系所報到註冊。  
1. Applicants who apply for more than one program can only register into one of them.
- 二、外國學生凡已在國內完成申請就學或遭退學者，不得再向本校申請入學。若違反此規定並經查證屬實者，撤銷其所獲准入學資格或開除學籍。  
2. If an international student has already applied domestically or has dropped out from a school, he or she is not allowed to apply to TPCU. If an applicant violates the above regulations and has been verified to be true, his or her application qualification will be cancelled and expelled.
- 三、獲准入學之外國學生，到校時若已逾該學年第一學期三分之一時程者，於第二學期註冊入學。  
3. Any admitted international student who arrives on campus after more than one-third of the first semester shall not be enrolled for the semester of that academic year.
- 四、凡申請本校入學時所繳之各項報名資料，無論錄取與否概不退還。  
4. Any application documents submitted are not returnable.
- 五、外國學生之註冊、保留入學資格、休學、退學等學籍管理依本校學則辦理；學業輔導及生活考核等事項依學生事務章則辦理。  
5. International student registration、retaining application qualification、temporary suspension、or flunking out from schools are based on “TPCU Study Regulations”；campus study guidance and life examination will follow TPCU’s student affairs regulations.
- 六、申請入學表之通訊地址欄，請填寫永久地址及電話，如通知無法寄達或連絡，視為放棄權益。  
6. In terms of address on the application form, please provide a permanent address and phone number. If the notification cannot be mailed or reached, it will be considered as abandoning application rights.
- 七、外國學生修讀學位或學分應繳納之學雜費或學分費與本國生同。  
7. Tuition and fees for registered degrees and credits paid by international students and local students are the same.
- 八、外國學生有違反就業服務法之規定經查證屬實者，本校應即依規定處理。  
8. Schools or designated authorities shall immediately handle the cases in accordance with the regulations if international students violate the Employment Services Act after investigation.
- 九、本校教學以中文為主，申請者應具備中文聽、說、讀、寫能力。  
9. Applicants should be proficient in all four skills (listening, speaking, reading, and writing) of the Chinese (Mandarin) language.
- 十、申請為選讀生者，不得以選讀作為申請居留簽證之理由。須辦理變更簽證者，請逕洽詢外交部領事事務局(臺北市濟南路1段2-2號3-5樓，電話：886-2-23432888轉6)及內政部入出國及移民署(100-66臺北市廣州街15號，外國人在臺生活服務專線：國內：0800-024-111 國外：886-800-024111)。  
10. A part-time or optional international student must not apply for a residence visa. If any international student’ admission status needs to be changed, please notify the Bureau of Consular Affairs of the Ministry of Foreign Affairs (The address is 3-5 F., No. 2-2, Sec. 1, Jinan Rd., Taipei City and the phone number is 886-2-23432888 ext. 6), and the local station of National Immigration Agency of the Ministry of the Interior (No. 15, Guangjhou St., Taipei City, 100-66). Information for foreigners (domestic: 0800-024-111; overseas: 886-800-024111).
- 十一、已錄取之學生，如經發現申請資格不符規定或所繳交之證明文件有假借、冒用、偽造、或塗改者，即取消入學資格，且不發給任何學歷(力)證明。如在畢業後始發現上述情事者，除勒令繳回撤銷其學位證書外，並公告取消其畢業資格。

11. The offer for admission by TPCU shall be revoked and no official schooling record will be issued, if any information provided in the application or any of the supporting documents has been proved to be falsified, infringed, or forged. Those who have graduated shall have their diploma revoked, as well.
- 十二、本簡章若有未盡事宜，悉依教育部「外國學生來臺就學辦法」、本校「外國學生就學辦法」或招生委員會決議處理。
12. Any application matters not stipulated here shall be conducted on the base of “MOE Regulations Regarding International Students Undertaking Studies in Taiwan,” “TPCU Regulations Regarding International Students Undertaking Studies in Taiwan,” or TPCU Admission Committee’s decisions.



### 拾參、本校平面圖與交通路線圖 TPCU Traffic Map



### 臺北城市科技大學校區平面圖



# 臺北城市科技大學交通路線圖



**搭乘大眾運輸工具蒞校者 Mass Transportation :**

- ◎ 聯營公車：223 路 青年公園 — 關渡（關渡國小站）  
 302 路 萬華 — 關渡宮（關渡國小站）  
 Bus : No. 223 Youth Park – Guandu (Guandu Primary School Station)  
 No. 302 Wanhua – Guandu Temple (Guandu Primary School Station)

**捷運系統 MRT :**

- ◎淡水 — 信義線（關渡站） Danshui – Xinyi Line (Guandu Station)

紅 55 路公車路線 Red 55 Bus Route	關渡捷運站→臺北城市科技大學 From Guandu MRT Station to TPCU
	上午07:00~09:00時 每5~10分鐘1班 上午09:00~10:30時 每30分鐘1班 下午13:00~19:30時 每20分鐘1班 <b>Starting Time :</b> Morning 7 a.m. to 9 a.m. (every 5~10 minutes) Morning 9 a.m. to 10:30 a.m. (every 30 minutes) Afternoon 1 p.m. to 7:30 p.m. (every 20 minutes)
	票價：15 元，可使用悠遊卡 Ticket : NT\$ 15, Easy Card is available
	承運公車：大南客運 Bus Company : Danan Bus Company
紅 35 路公車路線 Red 35 Bus Route	關渡捷運站→臺北城市科技大學前門及後門 From Guandu MRT Station to TPCU front and back entrance.
	發車時間：平日 am.09:00 至 pm.10:30 (每 40 分鐘發車) <b>Starting Time : Weekdays-9 a.m. to 4:40 p.m. (every 40 minutes)</b> Weekend-No bus available
	回程時間：到校後依原路程回程 <b>Returning Time : The same route back to the Guandu MRT Station</b>
	票價：15，可使用悠遊卡 Ticket : NT\$ 15, Easy Card is available
	承運公車：大南客運 Bus Company : Danan Bus Company

**自行開車蒞校者 Driving :**

- ◎ 中山高速公路由重慶北路交流道下，往淡水北投方向，經重慶北路→承德路七段→大度路右轉中央北路，至學園路（加油站）左轉即可抵達
- ◎ Get off at the Chongqing North Road Exit of Chungshan Highway, and head towards Dansway. From Chongqing North Road to Sec.7 Chengde Road to Dadu Road and then make a right onto Zhongyang North Road. Make a left turn on Xueyuan Road (at the gas station) and you will arrive at TPCU once you reach the top of the hill.

## 臺北城市科技大學外國學生報名繳交資料檢核表

(本表請置於申請表件首頁，依項次順序排列)

項次	繳交資料項目	請勾選
1	外國學生入學申請表正本(如附件一)	
2	申請人最近 3 個月內 2 吋半身彩色照片jpg電子檔	
3	外國學生入學申請切結書(如附件二)	
4	具足夠在臺就學之 <b>財力證明</b> ：由金融機構提出（密封逕寄本校或經駐外館處驗證，馬來西亞籍可由留台聯總各分會驗證）。附上 <b>財力保證書</b> (如附件三)，敘明與申請者之關係並保證負擔申請者在臺留學所有費用。	
5	入學文件審查授權書(如附件四)	
6	外國學生申請人在臺就學檢核表及切結書(如附件五)	
7	推薦信(如附件六) 留學計畫書、推薦信、招生簡章規定之其他應繳文件、或其他有助審查之資料(申請者可自行斟酌附上任何有利申請之參考文件)。	
8	申請人護照影本或國籍證明文件。	
9	語言能力證明 母語非華語之申請者需繳交華語文能力測驗(TOCFL) A2 (含)級以上同等證明。(華語文能力測驗相關資訊可逕至國家華語測驗推動工作委員會網站 <a href="https://tocfl.edu.tw/">https://tocfl.edu.tw/</a> 查詢)	
10	經中華民國駐外使領館、代表處、辦事處或其他經外交部授權機構（以下簡稱駐外館處）、行政院設立或指定之機構或委託之民間團體驗證之 <b>外國學校最高學歷或同等學力證明文件及成績單</b> (中、英文以外之語文，應附中文或英文譯本)， <u>馬來西亞籍可由留台聯總各分會驗證，(中五畢業者需檢附馬來西亞教育文憑)</u> 。	
11	在臺監護人資格證明文件(外國學生已成年者，免予檢附)	
12	經駐外機構驗證之在臺監護人委託書(如附件七) (外國學生已成年者，免予檢附)	
13	經我國公證人公證之在臺監護人同意書(如附件八) (外國學生已成年者，免予檢附)	
14	文件驗證切結書	

## Application Checklist

Order	Documents
1	<b>Application Form for International Students (original, see Appendix 1)</b>
2	Applicants' recent 2 inches colored photos (half-length) electronic file within three months.(jpg.)
3	<b>Declaration for International Students (see Appendix 2)</b>
4	<b>Financial Certification for International Students (see Appendix 3)</b> An original copy verified by embassies and consulates indicating sufficient funding for studying and living expenses in Taiwan. The document from Malaysia, verified by the branches of the Federation of Alumni Association of Taiwan Universities, Malaysia (FAATUM). The last three months bank saving account certification should be attached. If the saving account doesn't belong to the applicant, a financial guarantee certification should be attached, which explains the relationship to the applicant and guarantees the applicant's study expenses.
5	<b>Authorization of Reviewing Application Documents for International Students (see Appendix 4)</b>
6	<b>Studying in Taiwan Checklist and Declaration for International Student (see Appendix 5)</b>
7	<b>Recommendation Letter (see Appendix 6)</b> A study plan, a recommendation letter, other documents asked by each department or listed on the Application of Admission for International Students, or other helpful reviewing documents decided by the applicant.
8	<b>Applicants' passport (a copy of it)</b>
9	<b>Language Proficiency</b> Applicants who are not native speakers of Chinese are required to provide a Chinese Proficiency Certificate equivalent to TOCFL A2 or above level. (For more information about TOCFL, please refer to the website at <a href="https://tocfl.edu.tw/">https://tocfl.edu.tw/</a> ).
10	<b>Graduated Applicants:</b> Copy of the highest academic diploma and the transcripts of the highest educational degree (notarized copy translated into English or Chinese is necessary if the original document is not in English or Chinese) authenticated by R.O.C. embassies, representative, consulates, or other Mission authorized by Taiwan Ministry of Foreign Affairs (hereinafter referred to as Taiwan Overseas Mission). The document from Malaysia, verified by the branches of the Federation of Alumni Association of Taiwan Universities, Malaysia (FAATUM). Graduated from Form 5 need to attach Malaysian Certificate of Education (SPM).
11	<b>Guardian Qualifications in Taiwan</b> (Adult international students are not required to submit the documents)
12	<b>Power of Attorney for Taiwanese Guardian Verified by a Foreign Agency (see Appendix 7)</b> (Adult international students are not required to submit the document)
13	<b>Taiwanese Guardian's Consent Form to be notarized by a notary in Taiwan (see Appendix 8)</b> (Adult international students are not required to submit the document)
14	<b>Affidavit (of admissions documents to be verified)</b>

**附件一 臺北城市科技大學外國學生入學申請表**

**Appendix 1: Application Form for International Students**

**1. 申請人資料/Personal Information**

申請人姓名 Full name	中文 Chinese	(姓名) 依護照姓名為主		
	出生日期 Date of Birth	_____ Y / _____ M / _____ D		
	英文 English	依護照姓名為主		
國籍 Nationality		護照號碼 Passport No.		
婚姻狀況 Marital Status	<input type="checkbox"/> 已婚 Married <input type="checkbox"/> 未婚 Single		性別 Sex	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female
電話/手機 Telephone or Cell in Taiwan			E-mail	
住址 Home Address				
在臺通訊處 Address in Taiwan				

**2. 監護人資料/Information of Guardian**

申請人父親 Applicant's Father	中文 Chinese	(姓名)		出生日期 Date of Birth	_____ Y / _____ M / _____ D
	英文 English	(First)	(Middle)	(Last)	
	國籍 Nationality			職業 Occupation	
	電話/手機 Telephone or Cell in Taiwan				
申請人母親 Applicant's Mother	中文 Chinese	(姓名)		出生日期 Date of Birth	_____ Y / _____ M / _____ D
	英文 English	(First)	(Middle)	(Last)	
	國籍 Nationality			職業 Occupation	
	電話/手機 Telephone or Cell in Taiwan				
在臺聯絡人 Contact Person in Taiwan	姓名 Name			關係 Relationship	
	住址 Mailing Address				
	電話/手機 Telephone or Cell in Taiwan				
	E-mail				



### 3.擬申請就讀之系(所)及學位/Department/Graduate Institute and Degree Sought

系所 Department/ Graduate School	志願 1 1st choice_____	志願 2 2nd choice_____
學位 Degree	<input type="checkbox"/> 正式生/Full-time Student	<input type="checkbox"/> 碩士/Master <input type="checkbox"/> 四年制學士/Four-year Bachelor

### 4.教育背景/Educational Background

學歷 Previous Education	中等學校 Secondary school	學院/大學 College / University
學校名稱 Name of School		
學校所在地 City and Country		
主修Major / 副修Minor		
學位 Degree Conferred		
畢業日期 Graduate year		

### 5.中文語言能力/Chinese Proficiency Level

聽/Listening	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
說/Speaking	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
讀/Reading	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
寫/Writing	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor

### 6.就讀期間各項費用來源/Sources of Financial Support

<input type="checkbox"/> 個人儲蓄 Personal Savings	<input type="checkbox"/> 父母支援 Parental Support	<input type="checkbox"/> 獎助學金 Scholarships and Financial Aid	<input type="checkbox"/> 其他 Others (Please specify)
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### 7.住宿需求/TPCU Accommodation

是否需要申請宿舍? Do you need accommodation? ☐ 是Yes ☐ 否No

若是，我校將安排適合的宿舍。If yes, TPCU will assign appropriate university managed dormitory.

申請人簽名 Applicant's Signature : \_\_\_\_\_

日期 Date / YYYY.MM.DD : \_\_\_\_\_

## 附件二 外國學生入學申請切結書

### Appendix 2: Declaration for International Students

申請人姓名 Name of Applicant : \_\_\_\_\_

申請系所 Department/Institute Applying to : \_\_\_\_\_

修讀學位 Degree Pursuing : \_\_\_\_\_

一、本人保證不具中華民國國籍，且未具僑生身份，或已喪失中華民國國籍滿 8 年。中華民國國籍法，第二條：有下列各款情形之一者，屬中華民國國籍：(一)出生時父或母為中華民國國民。(二)出生於父或母死亡後，其父或母死亡時為中華民國國民。(三)出生於中華民國領域內，父母均無可考，或均無國籍者。(四)歸化者。

I. I certify that I do not have a Republic of China nationality nor overseas Chinese status, or I have officially given up my ROC citizen status for more than 8 years. According to Article 2 of the Nationality Act of the Republic of China, a person shall have the nationality of the Republic of China under any of the conditions provided by the following subparagraphs:

(1) His/Her father or mother was a national of the Republic of China when he/she was born.

(2) He/She was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.

(3) He/She was born in the territory of the Republic of China, and his/her parents can't be ascertained or both were stateless persons.

(4) He/She has undergone the nationalization process.

二、本人未曾在中華民國完成申請就學或遭退學。

II. I have never gone through an application for any program or have been expelled from any school in the Republic of China.

三、本人所提供之國外學歷證件，在畢業學校所在國家均為合法有效取得，並相當於中華民國國內之各級合法學校授予之相當學位。

III. All the foreign academic certificates I submitted have been lawfully acquired in the country where the school I graduated from is located, and are equivalent of diplomas conferred by all levels of registered schools in the Republic of China.

四、本人已詳閱簡章內容，並遵守簡章之相關規定。

IV. I have read the Application Instructions thoroughly and will follow all the rules.

上述所陳之任一事項同意授權 貴校查證，如有不實或不符規定等情事，於入學後經查證屬實，本人願意接受貴校取消入學資格並註銷學籍，絕無異議。

I hereby agree to authorize your school to verify all of the aforementioned statements. If any of the statements is found untrue or in violation of this regulation after enrollment, I will accept your school's authority to cancel my admission and OIT student status without objection.

此致

臺北城市科技大學 to Taipei City University of Science and Technology

申請人簽名 Applicant's Signature : \_\_\_\_\_

日期 Date / YYYY.MM.DD : \_\_\_\_\_

護照號碼 Passport No. : \_\_\_\_\_

**附件三**外國學生入學財力保證書

**Appendix 3: Financial Certificate for International Students**

保證人姓名 Guarantor name : \_\_\_\_\_

被保證人姓名 Guarantee's name : \_\_\_\_\_

兩人的關係 Your relationship : \_\_\_\_\_

本人願擔保被保證人在臺北城市科技大學就學及生活所需一切費用支出。

I guarantee to support guarantee's his / her entire study and living cost at Taipei City University of Science and Technology.



保證人簽名 Guarantor signature : \_\_\_\_\_

電話 Telephone : \_\_\_\_\_

電子郵件帳號 E-mail : \_\_\_\_\_

日期 Date / YYYY.MM.DD : \_\_\_\_\_

**附件四** 外國學生入學文件審查授權書

**Appendix 4: Authorization of Reviewing Application Documents for International Students**

本人授權臺北城市科技大學查證本人所提供的資料，本人並授權：

I authorize Taipei City University of Science and Technology to undertake a verification of the information I have provided and I authorize:

☐ 學校 Educational institutes,

☐ 相關負責人員 Staffs,

☐ 其他 Others

提供關於我的資料，並使他們免責於此一行為。

To release information they may have about me and release them from any liability for doing so.



簽名(全名) Signature : \_\_\_\_\_

姓名(全名) Print full name : \_\_\_\_\_

護照號碼 Passport number : \_\_\_\_\_

生日 Date of birth : \_\_\_\_\_

日期 Date/ YYYY.MM.DD : \_\_\_\_\_



**附件五**外國學生申請人在臺就學檢核表及切結書

**Appendix 5: Studying in Taiwan Checklist and Declaration for International Student**

**外國學生申請人是否曾以僑生身分在臺就學檢核表**

依據「外國學生來臺就學辦法」第2條規定，外國學生須未曾以僑生身分在臺就學，為確認您的外國學生身分，請確實填寫回答以下問題，謝謝！

According to “Regulations Regarding International Students Undertaking Studies in Taiwan,” Article 2, an international student is not supposed to have overseas Chinese student status. To make sure of your status, please fill in the following questions.

1. 請問您是否曾經來臺就學過？

☐是 ☐否 (若填寫否，則無需回答以下問題)

Have you ever studied aboard in Taiwan?

☐Yes ☐No (If no, do not answer the following questions.)

2. 請問您是否曾以僑生身分在臺就學？

☐是 ☐否 ☐不確定

Have you ever had overseas Chinese student status to study in Taiwan?

☐Yes ☐No ☐Uncertain

3. 請問您是否曾經海外聯合招生委員會分發？

☐是 ☐否 ☐不確定

Have you ever had admission by placement from the Overseas Joint Admissions Committee?

☐Yes ☐No ☐Uncertain

4. 請問您是否曾經各校以自行(單獨)招收僑生管道入學？

☐是 ☐否 ☐不確定

Have you ever attended recruitment of overseas Chinese students in any Taiwanese university?

☐Yes ☐No ☐Uncertain

5. 請問您本學年度是否向海外聯合招生委員會申請來臺就學？

☐是 ☐否 ☐不確定

Have you ever applied to any school in Taiwan through the Overseas Joint Admissions Committee for this semester?

☐Yes ☐No ☐Uncertain

**填表說明：若您於第1題或第2題填寫「否」之選項，請填寫下列切結書。**

**Note: If you chose “no” for questions 1 and 2, please fill in the declaration form below.**

## 切 結 書

### Declaration

申請人\_\_\_\_\_ (姓名) 為具\_\_\_\_\_ 國籍之外國學生，申請本年度來臺就讀  
\_\_\_\_\_ (學校)，本人確認未曾以僑生身分在臺就學，倘經僑務主管  
機關查證具僑生身分，則由錄取學校撤銷原錄取資格，不得異議。

This is to certify that I \_\_\_\_\_ (name) am a student from a foreign country  
with \_\_\_\_\_ nationality. Applying for \_\_\_\_\_  
(school) in Taiwan this year, I have confirmed that I have not studied at any Taiwanese  
University as an overseas Chinese student, and if I have been verified as an overseas Chinese  
student by an overseas compatriot affairs authority, the school may revoke the original  
admission qualifications without objection.

此致

(學校名稱) Name of the School

立切結書人 Your name :

護照號碼 Passport Number :

年 year

月 month

日 day

(本人已確實瞭解本切結書所提之內容 I surely understand the content of declaration.)

說明：

依據「僑生回國就學及輔導辦法」，所稱僑生，指海外出生連續居留迄今，或最近連續居留海外六年以上，並取得僑居地永久或長期居留證件回國就學之華裔學生。但就讀大學醫學、牙醫及中醫學系者，其連續居留年限為八年以上。

According to “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan”, the term “overseas Chinese student” refers to a student of Chinese descent who has come to Taiwan to study, who was born and lived overseas until the present time, or who has been living overseas for six or more consecutive years in the immediate past and obtained permanent or long-term residency status overseas. Please note that a minimum of eight consecutive years of overseas residency is required if the person is applying to study in a university department of medicine, dentistry, or Chinese medicine in Taiwan. A person’s overseas Chinese student status must be validated by the Overseas Compatriots Affairs Commission (OCAC).

所稱海外，指大陸地區、香港及澳門以外之國家或地區；連續居留，指華裔學生每歷年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。

The term “overseas” refers to countries or regions other than Taiwan, mainland China, Macao, and Hong Kong. The consecutive years of overseas residency means calendar years in each of which an overseas Chinese student has not spent more than 120 days in Taiwan. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days.

## 附件六 推薦信

### Appendix 6: Recommendation Letter

#### 請申請人填寫 to be completed by the applicant

申請人 Applicant :	系所 Department/Institute :	欲修讀學位 Degree Proposed :

基於推薦信內容保密原則，本人同意放棄閱讀本文件之權力。

I agree that the recommendation I am requesting shall be held confidentially, and I hereby waive any rights I may have to examine it. ☐ 是 Yes ☐ 否 No

簽名 Signature: \_\_\_\_\_ 日期 Date/YYYY.MM.DD: \_\_\_\_\_

#### 請推薦者填寫 to be completed by the presenter

請問您認識申請人有多久的時間？在何種關係下認識？

How long and in what capacity have you known the applicant?

請就下列項目與相似年齡及經驗者做一比較，在適當空格做記。

Please compare with others of similar age and experience and then mark in the appropriate box.

	傑出 Outstanding	優 Very Good	佳 Good	可 Average	差 Below Average	不宜評估 Inadequate for Assessment
創造力與想像力 Creativity & Imagination						
研究潛力 Research Potential						
表達能力 Communication Skills						
成熟度 Maturity						
與他人相處狀況 Ability to Work with Others						
順利完成所提學位可 能性 Potential to Complete the Proposed Program						

請您對申請人之學業、品性、個性、優點、缺點、以及可否順利完成所欲修讀之學位等，做一評估。您的說明將是我們評審之重要依據，謝謝。

We would appreciate your candid assessment of the applicant's scholarship, character, personality, and professional promise. Your statement plays an important role in our evaluation. Thank you.

**總評 Summary**

- ☐ 強力推薦 Strongly Recommended
- ☐ 推薦 Recommended
- ☐ 推薦勉予 Recommended with Reservation
- ☐ 不推薦 Not Recommended

推薦者簽名 Presenter (Signature): \_\_\_\_\_

日期 Date / YYYY.MM.DD: \_\_\_\_\_

推薦者姓名（正楷）Presenter (Print): \_\_\_\_\_

職稱 Title: \_\_\_\_\_

電話 Telephone: \_\_\_\_\_

電子郵件 E-mail: \_\_\_\_\_

單位 Affiliated Institute: \_\_\_\_\_

地址 Address: \_\_\_\_\_

\_\_\_\_\_

## 法定監護人委託書 Authorization from the Guardian

致臺北城市科技大學：

本人\_\_\_\_\_ (護照號碼：\_\_\_\_\_)

及配偶\_\_\_\_\_ (護照號碼：\_\_\_\_\_)

自願同意我的孩子\_\_\_\_\_ (護照號碼：\_\_\_\_\_)

申請臺北城市科技大學就讀。為保障我們的子女的合法權益不受侵害，本人特此授權

\_\_\_\_\_ (護照號碼：\_\_\_\_\_ )先生/女士，為我子/女在台期間  
的臨時法定監護人。在臨時監護期間，未經臨時法定監護人同意，任何人不得以任何理由  
將我的子/女帶離臨時監護人的監護範圍，同時我們的子女的護照交由臨時監護人保管。

To Taipei City University of Science and Technology:

This is to certify that I \_\_\_\_\_ (Passport No: \_\_\_\_\_ ), and my wife  
\_\_\_\_\_ (Passport No: \_\_\_\_\_ ), are willing to send our child  
\_\_\_\_\_ (Passport No: \_\_\_\_\_ ) to study in Taipei City University  
of Science and Technology. We hereby entrust Mr. /Ms. \_\_\_\_\_  
(Passport No: \_\_\_\_\_ ) as the legal guardian to supervise our child's activities,  
keep his/her passport and be responsible for our child's return to his/her own country.

特此聲明：

父親

出生日期

Father: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Y / \_\_\_\_\_ M / \_\_\_\_\_ D

母親

出生日期

Mother: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Y / \_\_\_\_\_ M / \_\_\_\_\_ D

電話

Tel: \_\_\_\_\_

住址

Address: \_\_\_\_\_

日期

Date / YYYY.MM.DD: \_\_\_\_\_



在臺監護人同意書

Agreement from the Guardian

敬啟者：

本人 \_\_\_\_\_ (監護人姓名)，茲同意接受  
\_\_\_\_\_ (學生姓名)之父母委託擔任監護人，並承諾對  
\_\_\_\_\_ (學生姓名)在台期間之食、宿、健康、教育及  
任何必要之法律行為負責，以確保 \_\_\_\_\_ (學生姓名)  
之生活福祉與安全。

\*備考：在臺監護人應具中華民國國籍，且以擔任乙位外國學生之監護人為  
限。

To Whom It May Concern,

This is to clarify that I \_\_\_\_\_ (guardian's name) agree  
to accept responsibility for \_\_\_\_\_ (students' name) as  
the parents have entrusted me with guardianship and I promise to be responsible for  
\_\_\_\_\_ (student's name) food, accommodations, health  
care, education, and any necessary legal actions during the period in order to ensure  
the well-being and safety of \_\_\_\_\_ (student's name) life.

\*Remarks: Guardians in Taiwan must have the nationality of the Republic of China  
and are limited to being one international student's guardian.

監護人地址 Guardian's Address : \_\_\_\_\_

監護人身分證字號 Guardian's ID Number : \_\_\_\_\_

監護人電話 Guardian's Telephone : \_\_\_\_\_

監護人簽名 Guardian's signature : \_\_\_\_\_

日期 Date / YYYY.MM.DD : \_\_\_\_\_

法院印章 Court Stamp

**附件九 文件驗證切結書**

**Appendix 9: Affidavit (of admissions documents to be verified)**

**文件驗證切結書**

**Affidavit (of admissions documents to be verified)**

本人\_\_\_\_\_ (學生姓名) 申請貴校\_\_\_\_\_ (系/所)，  
外國學生申請入學，於報到時補交下列文件：

I \_\_\_\_\_ (students' name) applying for the \_\_\_\_\_  
(Program name) at Taipei City University of Science and Technology, hereby  
promise that I will submit the following verified documents to Taipei City  
University of Science and Technology at the time of registration.

註記 Check( <input checked="" type="checkbox"/> )	項目 Items
	<u>經駐外單位驗證之國外最高學歷證件正本一份。</u> Original copy of highest educational diploma verified by the Taiwan Overseas Representative Office.
	<u>經駐外單位驗證之國外最高成績證明正本一份。</u> Original copy of highest educational transcript verified by the Taiwan Overseas Representative Office.

若在報到時無法提供繳驗經駐外單位驗證之學歷證明及成績單正本；本人願放棄錄取資格，絕無異議。(※中英文以外之語文，應附經驗證之中文或英文譯本)

Furthermore, at the time of registration I will present my original diploma and transcript to Taipei City University of Science and Technology. I understand that if I fail to submit the copies of the verified documents or the original diploma or transcript at the time of registration, my qualification for enrollment will be revoked.

(Remark: If the original documents are not in English or Chinese, an English or Chinese translation version verified by a Taiwan overseas representative office is also required.)

簽名(全名) Signature : \_\_\_\_\_

護照號碼 Passport number : \_\_\_\_\_

日期 Date / YYYY.MM.DD : \_\_\_\_\_

From :

姓名 Name : \_\_\_\_\_

地址 Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TO : Office of International affairs

Taipei City University of Science and Technology

No. 2, Xueyuan Rd., Beitou, 112 Taipei, Taiwan, R.O.C.

**外國學生申請入學**

臺北城市科技大學 國際事務處 收

中華民國臺灣 112 臺北市北投區學園路 2 號

電話：(02)2892-7154#5906、5907

請將本表貼於報名信封袋上，以掛號郵寄。(海外地區建議使用順豐速運或 DHL 或 FedEx 等快遞服務)

Please attach this application cover sheet to the outside of the envelope containing your application package, and send by registered mail or courier. (SF- Express or DHL or FedEx service is recommended for application packages mailed from overseas.)

申請學系(Dept.) : \_\_\_\_\_

寄送日期/Date application submitted : \_\_\_\_\_

本區請勿填寫

Please do not write in this space.

申請編號 : \_\_\_\_\_

收件日期 : \_\_\_\_\_